

# Register as an Agent

**NOTES:**

1. Please, complete all mandatory fields marked \*.
2. The non-mandatory information that you provide us with will help us in offering you our best options for you.
3. We guarantee absolute confidentiality on the information submitted through this form. If you have any queries, please contact us at [info@red-leaf.com](mailto:info@red-leaf.com).

Company Profile	
Company Name *	
Street Address *	
Postal Address *	
Phone/ Email*	
Web *	
Fax *	
Skype Name*	
<b>Primary Contact Name*</b>	
Phone/ Email *	
<b>Company Director / Principal *</b>	
Phone/ Email*	
<b>Alternative Representative</b>	
Phone/ Email	
Additional Information	

Company Background	
Business Registration Number (BN)*	<i>If located in Canada, please provide a Business Number (BN); if located offshore, please provide evidence of local business registration requirement.</i>
Key Business Activities (List)	
Year founded	
Years as an education agent	
Number of staff	
Number of offices (locations)	
Sub-agencies	
Partnerships with other agencies (List)	
Associations/ affiliations with other relevant organizations (List)	
Associations with any local authorities / governments / councils/etc. (List)	

Marketing	
Please indicate the geographical territory you service.	



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Provide description of your target market, trends, demands etc.	
Proposal for promotion and marketing in the territories.	
Student recruitment tools used (advertising/word of mouth/friends and family/brochures/personal presentations/trade fairs)	

## Performance

Number of students sent abroad each year.	
Proposed number of students sent to us in the next year.	

## Service Fees and Charges

Services you want to provide your students	
Please provide details of fee ranges you are interested in	
Please provide details of the rate of commission that you would expect to receive	

